S.W.A.T. Jobs

Cabins:

- -wipe down mattresses with bleach water
- -sweep floors
- -clean windows and screens, clear bugs from sills
- -report damaged or broken screens or windows to CM or leader
- -check for mold on walls and ceilings and clean
- -check for wasps nests and bats. Report for procedure.
- -clear growth from stairways and bath both to cabins and girls bath house on the hill and boys lav
 - -empty trash and replace bags
 - -remove any clothing, towels, or toiletries left behind
 - -make sure the emergency light is working and on
 - -give a once over bunks and report any need for repairs

Bathrooms: Girls Bath House In Main Building On the hill by volleyball courts (Bath House)

CLEAN: toilets and handles – sinks and their faucets – showers and their faucets –floors – door knobs – shower curtains if needed go in laundry

- Clean windows, sills and walls of bugs
- Empty garbage's and replace bag
- Remove any clothes or towels left behind
- Makes sure toilets flush and work
- Make sure water is on for the sinks and that there is hot water

STOCK: toilet paper – soap – paper towels – room spray – tissues

Main House

Up Stairs:

- -wipes down mattresses with bleach water
- -clear out clothes, towels, and toiletries left behind
- -empty garbage and replace bags
- -vacuum rugs
- -clean windows and sills of bugs
- -clean dresser draws of mouse droppings and seeds
- -clean fans
- -wipe down doorknobs and light switches
- -check bunks and beds for needed repairs and report

Down Stairs:

- -Clean bathrooms as directed above
- -clean nurse's station and bathroom as rooms above
- -clean nurse's room as rooms upstairs during preseason or as requested during the season

Chapel:

- -clean windows and screens and sills of bugs
- -report any broken, damaged, or missing parts of windows
- -clean bugs out of lamp fixtures
- -sweep floor and entryway
- -vacuum or shake out rugs
- -stack or set up chairs neatly
- -clean sound booth: wipes down surfaces and sweep out
- -remove anything that doesn't belong in the sound booth

- -any dishes, craft supplies, or clothing brought back to the main house
- -Bibles stacked neatly on shelves
- -empty garbage and replace bags
- -make sure lights all work, especially emergency light
- -clean green mold on walls with bleach water

SUPPORT STAFF JOBS

(Staff who are not working directly with campers or kitchen staff)

- -store run-Walmart, Great American, hardware
- assist with record keeping and recording receipts
- -assist with cleaning as mentioned above
- -organize equipment as needed
- -inventory Canteen
- -<u>assist facilities manager</u> with painting, small repairs, cleaning gutters, mowing grass, cutting down trees, moving furniture
- -assist kitchen staff with going up and down basement stairs for supplies and laundry, cleaning out fridges and freezers as needed, taking cardboard down to campfire, and unloading food truck